

Consolidated Diking Improvement District No. 1

Board of Supervisors Meeting Minutes

CDID No. 1 Office, 5350 Pacific Way, Longview, Washington

January 25, 2022

The Regular Meeting of the Board of Supervisors of Consolidated Diking Improvement District No. 1 was called to order by Chair, Sherry Bean, at 9:00 a.m., January 25, 2022.

Present:

Board of Supervisors:

Tim Kilmer, Chair
Bill Hallanger, Vice-Chair
Sherry Bean, Secretary

Staff:

Amy Blain, District Manager via Zoom
Morgan Atkins, Admin. Finance Assistant
Chance Cox, Operations Foreman

Legal Counsel:

Dave Spencer

Agenda

The following item was added to the agenda:

Attorney's Report

- Legal Counsel Succession Planning

A motion was made and seconded to approve the agenda as amended. Motion carried.

Minutes

On a motion made, seconded and carried the reading of the minutes of the CDID No. 1 Board of Supervisors regular meeting, held on January 11, 2022, copies of which had been submitted to the Board, was waived and the minutes were approved as if read.

Stormwater Manager's Report

Steve Haubner, City of Longview Stormwater Manager, was absent from the meeting.

Permit No. 19-19, Port of Longview Berth 4 Silo Demolition

Ms. Blain recalled at the September 29, 2020 the Board of Supervisors authorized a Statement of No Objection for Permit No. 19-19, Port of Longview (Port) Berth 4 Silo Demolition. Ms. Blain explained the Port submitted and was approved by the U.S. Army Corps of Engineers (USACE) for demolition of an office, warehouse building, car dump tunnel, car tipper building, conveyors, an elevator house, grain lab, and forty grain silos.

Ms. Blain recommended approving the permit submitted to the District for the demolition with a three year settlement monitoring condition.

A motion was made and seconded, to approve Permit No. 19-19, Port of Longview Berth 4 Silo Demolition, with the condition to monitor settlement for three years. Motion carried.

Permit No. 21-01, Westrock Main Effluent Sewer Outfall Liner Repairs

Ms. Blain recalled at the March 30, 2021 Board of Supervisors regular meeting Permit No. 21-01, Westrock Main Effluent Sewer Outfall Liner Repairs was approved subject to approval from the USACE. Ms. Blain explained the permit is for Westrock Paper and Packaging (Westrock) to repair a 60" outfall pipe with a liner cured in place with ultraviolet (UV) light and create new access locations in the levee overbuild. Ms. Blain stated the USACE has approved repairs and Westrock is procuring construction contracts. Ms. Blain noted the USACE had concerns for the liner and is requiring a one-year post completion inspection with additional television work to ensure the repair holds.

Engineer's Report

Preliminary Damage Assessment for January 1-16, 2022: Amy Blain, District Manager, reported the preliminary damage assessment is \$15,000 from the January 1-16, 2022 storm event for debris removal from Ditch No. 6 at 30th Avenue and Pacific Place, the Main Pump Station, Reynolds Pump Station and repairs to the Drain No. 12 inlet flume. Ms. Blain explained Cowlitz County exceeded the \$500,000 threshold or total damages to trigger a disaster declaration and allow local agencies to recover costs for storm repairs.

Operations Foreman Report

Chance Cox, Operations Foreman, reported on the following maintenance activities:

- Repairing pump station screens.
- Servicing District mowers.
- Collecting bids for an excavator purchase.
- Heavy Hauling has the District's LinkBelt for repairs.

Supervisor Hallanger asked about a gate removed along the Cutoff Slough. Mr. Cox stated Carney Construction placed eco blocks at this location as a temporary measure to mitigate erosion from storm runoff. Mr. Cox explained this area is difficult for District equipment to access and repairs will happen when the ground firms.

Attorney's Report

Senate Bill 5742: Senate Bill 5742 is being proposed concerning stormwater control facilities and county jurisdictions. Mr. Spencer stated the bill is still at a formative stage and the District will monitor the progress. Ms. Blain explained the bill will add a new layer of complication for Cowlitz County projects constructed in District boundaries, noting the District has a good relationship with Cowlitz County and doesn't anticipate any issues.

Legal Counsel Succession Planning: Mr. Spencer stated he has worked at the District since 1978 and believes it's time to bring new perspective to the District. Discussion followed regarding succession planning and advertising a Request for Qualifications (RFQ) for District Legal Counsel. Ms. Blain noted the Cowlitz-Wahkiakum Bar Association could be given the RFQ as well.

New Business

Letter of Support for Hoffstadt Hills Property Acquisition: Ms. Blain reported Washington State Fish and Wildlife (WDFW) are seeking signatures in support of funding for a 4,000-acre property acquisition near Mt. St Helens to enhance winter elk habitat and refuge called Hoffstadt Hills. Ms. Blain explained WDFW is a part of the Spirit Lake-Toutle/Cowlitz River System Collaborative (SLTCRSC) and are asking for letters of support from the SLTCRSC. Supervisor Hallanger was in agreeance noting silt is the origin of SLTCRSC problems and Hoffstadt Hills could be part of the solution.

Following discussion, the Board of Supervisors, made a motion to authorize the District Manager to sign a letter of support for WDFW seeking funding for Weyerhaeuser property. Motion carried.

Board of Supervisors Report

Supervisor Kilmer noted the importance of communication and Public Records between the Board of Supervisors outside of District meetings and telephone conversations.

Approval of January 25, 2022 Claim Summary

After review of District claims, a motion was made and seconded to approve and execute the January 25, 2022 Claim Summary submitted in the amount of \$68,875.29. Motion carried.

Approval of the January 2022 Bank of America Claim Summary

After review of the District claims, a motion was made and seconded to approve and execute the January Bank of America Claim Summary submitted in the amount of \$6,838.34. Motion carried.

Ratification of January 15, 2022 Payroll and Benefits

Upon a motion made, seconded and adopted, the payroll and benefits expenditures for the pay period ending January 15, 2022 were approved in the amount of \$43,803.89. Motion carried.

Acknowledge Staff Changes

Gordon Bolar, Operator, terminated effective January 14, 2022.

Adjourn Meeting

There being no further business, the meeting adjourned at 9:50 a.m.

The next regular Board of Supervisors' meeting is scheduled for February 8, 2022.

The Advisory Committee meeting is scheduled for February 17, 2022 via Zoom.

Tim Kilmer, Chair

Sherry Bean, Secretary

Bill Hallanger, Vice-Chair