

Consolidated Diking Improvement District No. 1
Board of Supervisors Regular Meeting Minutes
CDID No. 1 Office, 5350 Pacific Way, Longview, Washington
February 10, 2026

The Regular Meeting of the Board of Supervisors of Consolidated Diking Improvement District No. 1 was called to order by Chair, Tim Kilmer, at 9:00 a.m., February 10, 2026.

Present:

Board of Supervisors:

Tim Kilmer, Chair
 Bill Hallanger, Vice-Chair

Staff:

Amy Blain, District Manager
 Chance Cox, Operations Foreman
 Morgan Atkins, Admin. Finance Assistant

Legal:

Dave Nelson

Agenda

A motion was made and seconded to approve the agenda as published. Motion carried.

Minutes

On a motion made, seconded and carried, the reading of the minutes of the CDID No. 1 Board of Supervisors Regular Meeting, held on January 27, 2026, copies of which have been submitted to the Board, were waived and approved as if read.

Stormwater Manager's Report

Steve Haubner, City of Longview Stormwater Manager, was unable to attend the meeting.

Engineer's Report

MS4 Annual Stormwater Report: The District's annual Municipal Stormwater Permit (MS4) report is on schedule to be completed and posted to the District's website by February 13, 2026, in advance of the March 31, 2026 deadline.

Project No. 26-09, Main Pump Station Bridge Repairs: The Main Pump Station Bridge Repairs project was advertised to 15 certified disadvantaged businesses listed on the Municipal Research and Services Center of Washington (MRSC) roster. Ms. Blain reported that no bids were received and the solicitation will be recorded as non-responsive, allowing the District to seek additional bids. At least two local contractors are currently planning to attend the job walk and prepare a bid proposal.

Operations Foreman Report

Chance Cox, Operations Foreman, reported the following maintenance activities:

- Building out access along Ditch No. 10 adjacent to Ocean Beach Highway, using concrete rubble hauled directly to the site by the City and a contractor doing work for Lower Columbia College.
- Modifying electrical wiring to accommodate relocating the door of the District's box room to improve file storage and server space.
- Repairing a leak on Pump No. 5 at the Main Pump Station using a repurposed dresser coupler to fabricate a welded repair plate. Mr. Cox explained the leak was discovered during the December 2025 storm event and was temporarily repaired. The repair plate was successfully leak tested and painted as a permanent repair. Application of internal epoxy repair coatings will still be pursued at a later date.
- Repairing cutting edges on the Case excavator bucket.
- Transferring 100 gallons of fuel from portable emergency generator to the District's slip tank to fuel equipment and refilling the generator with new fuel as part of annual maintenance.

Supervisor Hallanger commented on the cleanliness of Ditch No. 6 and Cutoff Slough. Mr. Cox reported District staff are very satisfied with the effectiveness of the 2025 drone-applied herbicide application in those areas.

Attorney's Report

Notice of Public Hearing: Dave Nelson, Legal Counsel, and Ms. Blain developed and presented proposed language for a Notice of Public Hearing to be published and mailed to all properties within the District regarding information about the District and the proposed application of a continuous base benefit assessment. The public hearing is scheduled for April 28, 2026. The Board of Supervisors were in consensus on the notice language and hearing.

New Business

DRS Compliance Review: The Washington State Department of Retirement Systems (DRS) is conducting a compliance review to ensure proper employee participation and accurate reporting of retirees who have returned to work. Ms. Atkins noted that Mr. Hash, a Public Employees Retirement System (PERS) retiree, works approximately 36 hours annually, well below the 867-hour limit, and the review identified his hours had not been reported, but is being corrected.

Approval of February 10, 2026 Claim Summary

After review of District claims, a motion was made and seconded by the Board of Supervisors to approve and execute the February 10, 2026 Claim Summary submitted in the amount of \$134,668.29. Motion carried.

Approval of the Board of Supervisors' January 2026 Time and Expense

Upon a motion made, seconded and adopted, the Board of Supervisors' January 2026 Time and Expense was approved. Motion carried.

Ratification of January 31, 2026 Payroll and Benefits

Upon a motion made and seconded, by the Board of Supervisors, the payroll and benefits expenditures for the pay period ending January 31, 2026 were reviewed in the amount of \$50,915.47. Motion carried.

Adjourn Meeting

There being no further business, the meeting was adjourned at 9:20 a.m.

The next Advisory Committee Meeting is scheduled for February 19, 2026.

The next Board of Supervisors Regular Meeting is scheduled for February 24, 2026.

Tim Kilmer, Chair

Ken Hash, Secretary

Bill Hallanger, Vice Chair