

Consolidated Diking Improvement District No. 1

Board of Supervisors Meeting Minutes

CDID No. 1 Office, 5350 Pacific Way, Longview, Washington

February 14, 2023

The Regular Meeting of the Board of Supervisors of Consolidated Diking Improvement District No. 1 was called to order by Chair, Tim Kilmer, at 9:00 a.m., February 14, 2023.

Present:

Board of Supervisors:

Tim Kilmer, Chair
Bill Hallanger, Vice-Chair
Sherry Bean, Secretary

Staff:

Amy Blain, District Manager
Morgan Atkins, Administrative Finance Assistant
Chance Cox, Operations Foreman

Legal Counsel:

Frank Randolph

Agenda

The following item were added to the agenda:

Engineer's Report:

- Columbia River Treaty
- Project No. 19-10, Main Pump Station Switchgear & MCC Replacement

A motion was made and seconded to approve the agenda as amended. Motion carried.

Minutes

On a motion made, seconded and carried the reading of the minutes of the CDID No. 1 Board of Supervisors regular meeting, held on January 31, 2023, copies of which had been submitted to the Board, was waived and the minutes were approved as if read.

Stormwater Manager's Report

Steve Haubner, City of Longview Stormwater Manager, was absent from the meeting.

Engineer's Report

Amy Blain, District Manager, reported on the following:

Columbia River Treaty: Supervisor Hallanger learned about the Columbia River Treaty at a Council of Governments meeting and brought it to the District's attention. Ms. Blain

explained the Columbia River Treaty was created in 1964 between Canada and the United States (U.S.) to jointly manage the Columbia River with a goal of coordinating flood control and optimizing hydroelectric power. Ms. Blain elaborated the Columbia River is the fourth largest river in the U.S., the largest hydroelectric river and provides 40% of electricity in Canada and 30% in the Pacific northwest with the U.S. delivering half the power benefits. Ms. Blain stated there was no expiration date, but a 60-year minimum which is met in September 2024. Discussion followed of renegotiating or terminating the treaty with 10-years notice and Supervisor Hallanger recommends the District stay informed and participate to ensure flood control provisions are protected.

Project No. 19-10, Main Pump Station Switchgear & MCC Replacement: Envisage software was installed at the District office and communicates with the switchgear. Ms. Blain presented a summary of how information is viewed in the system and explained each pump can be individually selected to provide an overview of phases, currents used, status, starts, stops, trips, total run hours, etc. Ms. Blain explained information now recorded electronically saves the District crew time from visiting the Main Pump Station to record data and creates a diagnostic tool to view trends. Ms. Blain noted she is discussing adding a similar feature to outlying pump stations with Industrial Systems.

ICS Training: Ms. Blain attended Incident Command System (ICS) Operations Sections Chief training in Lacey, Washington. Ms. Blain is also participating with a Cowlitz County flood management planning committee onsite tour and will be visiting high priority areas including the District's West Side Highway storage building and Fisher's Lane.

Operations Foreman Report

Chance Cox, Operations Foreman, reported on the following maintenance activities:

- Installing a boulder barrier to prevent further trespassing along River Road.
- Hargrove Fence replaced the shop electric gate damaged in January 2023.
- Tidying up concrete stockpiled for summer repairs.
- Rocking near the Pioneer Pump Station inlet screen.
- Carney Construction is cleaning aquatic vegetation along Drain No. 6 and 30 and will move to 42nd Avenue when weather improves for access.
- Beaver dam removal on Ditch No. 15.
- Darren Frye, Pete Cuttonaro and Ryan Johns are attending pesticide recertification training and Greg Bardal is attending pesticide certification training.
- Gathering information to replace debris and sheer booms. Ms. Blain explained because of age the current booms are water logged and have bows. Potential new booms would be constructed of high-density polyethylene (HDPE), would be wider, safer and have a debris shield underwater to collect debris.

Attorney's Report

Frank Randolph, Legal Counsel, reported he is working with Mrs. Blain and the City of Longview on a property exchange in the vicinity of Fisher's Lane.

Old Business

Electrician Job Position: Ms. Blain reported the District received two applicants for the open Electrician job position. Ms. Blain stated interviews were conducted and recommended extending the Electrician job posting. It was the consensus of the Board of Supervisors to extend the search for an Electrician.

New Business

Amend 2023 Budget: Ms. Atkins presented an amendment for the 2023 budget to carry over remaining funds in the 2022 budget capital outlays. Ms. Atkins stated the funds will be needed to purchase a replacement for the 2012 Ford pickup truck. Ms. Atkins noted the millage of the District will not be affected.

Following discussion, a motion was made and seconded to adopt the 2023 budget amendment to carry forward excess funds from 2022 budget capital outlays. Motion carried.

Public Comment

There was no one present for public comment.

Board of Supervisors Report

Supervisor Kilmer stated Ms. Atkins, Ms. Blain and himself attended the Exit Conference for the Washington State Auditor's 2019-2021 Accountability and Financial Statement audit of the District. Supervisor Kilmer praised the District for a lot of practices and reported the District corrected all items found.

Approval of February 14, 2023 Claim Summary

After review of District claims, a motion was made and seconded to approve and execute the February 14, 2023 Claim Summary submitted in the amount of \$36,196.02. Motion carried.

Approval of the January 2023 Board of Supervisors Time and Expenses

Upon a motion made, seconded and adopted, the Board of Supervisors' January 2023 Time and Expense were approved. Motion carried.

Ratification of January 31, 2023 Payroll and Benefits

Upon a motion made, seconded and adopted, the payroll and benefits expenditures for the pay period ending January 31, 2023 were approved in the amount of \$41,438.35. Motion carried.

Adjourn Meeting

There being no further business, the meeting adjourned at 10:05 a.m.

The next regular Board of Supervisors' meeting is scheduled for February 28, 2023.

The Advisory Committee meeting is scheduled for February 16, 2023.

Tim Kilmer, Chair

Sherry Bean, Secretary

Bill Hallanger, Vice-Chair