

# CONSOLIDATED DIKING IMPROVEMENT DISTRICT NO. 1

## ADVISORY COMMITTEE MINUTES

FEBRUARY 17, 2022

### CALL TO ORDER

The meeting of the CDID No. 1 Advisory Committee was called to order by Committee Vice-Chair Ray VanTongerren, at 6:45 a.m. Committee members present were Tom Stalick, Kristin Gaines, Ken Hash, and Josh Johnson.

Tim Kilmer represented the CDID No. 1 Board of Supervisors.

Amy Blain, District Manager, Chance Cox, Operations Foreman, and Morgan Atkins, Administrative Finance Assistant represented CDID No. 1 staff.

### AGENDA

A motion was made, seconded and passed to approve the agenda as published. Motion carried.

### OPERATIONS FOREMAN REPORT

Chance Cox, Operations Foreman, reported on the following maintenance activities:

- Removing debris/garbage in Ditch No. 3 from the Regent to 26<sup>th</sup> Avenue.
- Champ's Tree Service is removing trees along Ditch No. 6 East for access in the spring to clean a culvert.
- Repairing and bolting down screens throughout the District.
- Carney Construction cleaned a culvert on Ditch No. 6 to Drain No. 12 and made repairs relating to the January 6, 2022 storm event.
- A tree slid off the hill near Mt. Solo Road onto District property. The homeowner was notified of their property slide and the tree will be removed in spring.

Project No. 22-13, Excavator Purchase: Mr. Cox presented proposals for the purchase of an excavator including attachments and Washington State sales tax as follows:

Komatsu	\$320,000
Link-Belt	\$355,000
Peterson CAT	\$375,000

Mr. Cox explained each machines specifications including: size, service location, horsepower, stick length, attachments, pounds per square inch (PSI) ground pressure, etc. Mr. Cox reported the District's Board of Supervisors approved purchase of the Link-Belt proposal stating service and build are done locally at Summit Machinery in Kelso Washington. Mr. Cox stated the machine will be built in 3-4 months and hold a 5-year warranty.

Discussion followed regarding purchasing a trailer to haul the new machine.

## **DISTRICT ENGINEER'S REPORT**

Project No. 22-11, Coal Creek Paving: Amy Blain, District Manager, reported one bid was opened on February 10, 2022 from Lakeside Industries and they were deemed responsive and responsible. Ms. Blain stated Lakeside Industries was awarded the project and the total bid for paving and seal coating additives including Washington State sales tax was \$165,567.26. Ms. Blain noted several quotes were solicited and the budget amount for the project is \$200,000. Cowlitz County Public Works demolished existing asphalt from Coal Creek to the District's gate and used a saw to cut clean edges to the adjacent concrete bridge. District staff will complete prep work and rock to prepare for pavement.

### **NEW BUSINESS**

Request for Qualifications for CDID No. 1 Legal Counsel: A Request for Qualifications (RFQ) for highly qualified attorneys with extensive experience in municipal law and special purpose districts was sent to those who have expressed interest in the CDID No. 1 Legal Counsel position and to the Cowlitz-Wahkiakum Bar Association.

### **OLD BUSINESS**

January 6, 2022 Storm Event Review: Ms. Blain reported following the January 6, 2022 storm event District staff identified areas for improvement. Ms. Blain recalled discussion at the January 20, 2022 Advisory Committee meeting Advanced Electrical Technologies (AET) was installing action alerts at the pump stations and in the District's Win911 system that will alert staff when water levels rise quickly to open radial gates and a second alarm to alert staff if water continues to rise after the radial gate is open. AET also programmed automatic pump redundancy as a test at the 3<sup>rd</sup> Avenue Pump Station so when the second pump is called for, they are automatically turned on instead of waiting another 6" to kick on. Ms. Blain noted if the 3<sup>rd</sup> Avenue Pump Station automatic pump redundancy programming is successful it will be programmed to all other pump stations. The District also plans to execute an Interlocal Agreement for Mutual Aid with the City of Longview and an Agreement for Services of Independent Contractor with Advanced Excavating Specialists (AES) for emergency preparedness. Ms. Blain stated District staff continue researching an offsite hosted server to ensure the District's Win911 system remains active during a storm and additional pumping for Ditch No. 6 East.

### **OPEN DISCUSSION**

Ms. Blain reported the District is advertising for an Operator position closing on February 28, 2022. Ms. Blain stated several applicants have been received.

Mr. Stalick stated this would be his last meeting, he accepted a position at a job in another state. Mr. Stalick stated he has appreciated the last 20+ years being a part of the Advisory Committee.

Ms. Blain reported the Washington State Department of Ecology (DOE) issued \$108,000 in fines against North Pacific Paper Corporation (NORPAC) and

Weyerhaeuser for failing to meet water quality measures. NORPAC is working with Weyerhaeuser and the DOE to improve their water quality and treatment process.

**ADJOURN MEETING**

There being no further business, the meeting adjourned at 7:25 a.m.

The next Advisory Committee meeting is scheduled for 6:45 a.m., March 17, 2022.