

Consolidated Diking Improvement District No. 1
Board of Supervisors Meeting Minutes
CDID No. 1 Office, 5350 Pacific Way, Longview, Washington
June 27, 2023

The Regular Meeting of the Board of Supervisors of Consolidated Diking Improvement District No. 1 was called to order by Chair, Tim Kilmer, at 9:00 a.m., June 27, 2023.

Present:

Board of Supervisors:

Tim Kilmer, Chair
 Sherry Bean, Secretary

Staff:

Amy Blain, District Manager
 Morgan Atkins, Administrative Finance Assistant
 Chance Cox, Operations Foreman

Legal Counsel:

Frank Randolph

Guest:

Danny Neil, Delta Waterfowl Tri River Chapter

Agenda

Timed Agenda Item: 9:00 a.m., Waterfowl Concerns

Engineer's Report

- ~~Waterfowl Concerns~~

New Business

- On-Call Vehicle

A motion was made and seconded to approve the agenda as amended. Motion carried.

Minutes

On a motion made, seconded and carried the reading of the minutes of the CDID No. 1 Board of Supervisors regular meeting, held on June 13, 2023, copies of which had been submitted to the Board, was waived and the minutes were approved as if read.

Timed Agenda Item: 9:00 a.m., Waterfowl Concerns

Danny Neil, Delta Waterfowl Tri River Chapter Chair, was introduced to the Board of Supervisors. Mr. Neil stated he reached out to District Management and the Board of Supervisors recently regarding concern for the ducks and District mowing operations. Mr. Neil explained we're currently in peak nesting season and the District's ditch banks are prime nesting habitat for the ducks; he's hopeful there is a solution to move mowing operations to a later date. Ms. Blain reported there are various species of ducks with overlapping nesting periods extending from March to August annually which is the time

frame to access for mowing. Ms. Blain explained the District mows now to mitigate fire hazards, adhere to U.S. Army Corps of Engineers (USACE) requirements, address mowing complaints, manage noxious weeds, control the rodent population/transient activity and to maximize efficiency of our limited staff. Ms. Blain stated the District tries to be conscious to concerns by leaving a wide ribbon of grass on the water line, mowing just flats on the first pass, driving slowly to allow time for nests to be vacated. The District is also open to partnering for duck blinds and boxes if suitable locations can be identified. Mr. Neil acknowledged concerns and proposed working with the District to place several duck boxes the Delta Waterfowl Tri River Chapter would maintain. Ms. Blain stated the District hears and acknowledges concern for the duck population, but the District's first and most important mission is to manage the flood control system in which mowing is extremely important and even a compliance requirement from the USACE.

Mr. Randolph reported he would research legal guidance for similar scenarios in the state.

Discussion followed regarding the recommended distance for the grass ribbon along the waterline the Delta Waterfowl Tri River Chapter would prefer. Mr. Neil stated he would confer with the Delta Waterfowl Tre River Chapters biologist and report back. Mr. Neil noted he appreciated the District taking the time to discuss concerns.

Stormwater Manager's Report

Steve Haubner, City of Longview Stormwater Manager, was absent from the meeting.

Permit No. 23-07, BHWSO Sanitary Sewer Force Main

Beacon Hill Water Sewer District (BHWSO) submitted an Encroachment Permit Application to replace an 18" sanitary sewer force main parallel to West Side Highway routed 6" over the design prism of the Cowlitz River Levee. Ms. Blain recommended approval explaining the permit was submitted for a USACE Section 408 consultation and issued a determination stating there was no impact to the Cowlitz River Levee.

A motion was made and seconded, to approve Permit No. 23-07, Beacon Hill Water and Sewer District Sanitary Sewer Force Main, as presented. Motion carried.

Engineer's Report

Amy Blain, District Manager, reported on the following:

Recycled Concerns: A resident along Drain No. 17 where Carney Construction is armoring and repairing the drain using recycling concrete conveyed concerns with using recycled concrete, the environmental impacts and the District's protocol for contacting homeowners when repairs are occurring.

Ms. Blain reported the DOE encourages the reuse of concrete material to preserve virgin aggregate sources, reduce greenhouse gas emissions, and lessen the disposal in landfills, as well as for economic reasons. Recycled concrete is a significant cost savings

in materials, effective against burrowing, reduces illegal dumping and a soil cap retards propagation of alkaline leachate. Ms. Blain stated homeowners adjacent to the bank repairs were contacted prior to construction to move fences for access and majority of reactions were positive towards improving the property and stabilizing the ditch bank.

The concerned resident is meeting with District staff to discuss the project and why repairs are made using recycled concrete. Ms. Blain stated this resident has met with District staff on several occasions and was disappointed concerns were taken on a public forum when staff has been available and more than accommodating to answer any and all questions presented. Ms. Blain noted the resident recently planted several trees in the District's easement clearly marked that will need to be removed.

Industrial Way Oregon Way (IWOW) Update: The last stakeholder meeting for the Industrial Way Oregon Way (IWOW) Intersection Improvements project resulted in discussion of the significant funding gap. Legislature did not approve project funding for the 2023-2025 budgeting cycle leaving WSDOT to finish the benefit cost analysis, property acquisition discussions and shelve the project until funding becomes available.

Snooks Trailer Park: The District was contacted by Snooks Trailer Park regarding aquatic vegetation and cleaning. Ms. Blain reported the area in question is owned half by the Longview School District and half by Snooks Trailer Park as a private drainage facility with no jurisdiction for the District. Ms. Blain stated she contacted the Longview School District about deeding property over so the District can take over responsibility for future maintenance. Ms. Blain explained maintaining this portion of Ditch No. 15 would provide additional storage to mitigate flooding for major storm events from Ditch No. 8.

Operations Foreman Report

Chance Cox, Operations Foreman, reported on the following maintenance activities:

- Carney Construction is repairing banks along Drain No. 17 to improve maintenance access.
- The Kubota Mini Excavator was delivered and is in use. Mr. Cox presented before and after photos mowing along Drain No. 24 using the machine, noting the District crew are impressed with the amount of work produced and now accessible with the smaller machine.
- Temporarily fenced sheep are placed at the Regional Detention Pond to graze.
- Triangle Pump flow tested to troubleshoot pump issues at the Oregon Way Pump Station and results were consistent between the two pumps, but is accuracy overall is unknown due to available meter locations. Ms. Blain explained the proximity to the discharge of the pump to the river clouds the accuracy, but was satisfied that both pumps are operating comparably.
- Herbicide application for vegetation management wind permitting.
- Studying results from last year's aquatic herbicide application in Ditch No. 6 to consider alternatively treating Ditch No 14 in 2023.

Altrusa Park Bird Blind: Completed preparing Ditch No. 15 for the installation of a bird blind by Altrusa International Foundation. Mr. Cox noted the ditch was built out to provide a location for the bird blind adjacent to the walking path.

Project No. 23-14, Ditch No. 6 Glenwood Cleanout: Carney Construction are constructing a lower access bench to cleanout Ditch No. 6 at Glenwood Drive. The City is assisting with hauling materials, installing concrete curb cuts and repairing the sidewalk. Mr. Cox noted adjacent property was able to be dressed up with excess material to provide an improved aesthetic for the walking path and mowing operations.

Attorney's Report

Frank Randolph, Legal Counsel, had nothing new to report.

New Business

On-Call Vehicle: Ms. Blain presented the idea of providing a take-home vehicle to the alternating employee on-call each month. Ms. Blain explained mill sites can be difficult to access after hours in a personal vehicle when responding to alarm calls and noted several other entities provide a vehicle for employees on-call. The proposed on-call vehicle would improve response time, access, security and job satisfaction for District crew members. Potential downsides include increased fuel cost, open risk for abuse of privileges and some increased liability for collision though staff are always covered while driving a District vehicle. Ms. Blain stated eliminating the on-call position for the months July and August annually could offset increased fuel costs with minimal risk, indicated there has been minimal calls in those months for the past several years.

Following discussion, the Board of Supervisors were in consensus the on-call vehicle would benefit the District and staff and instructed staff to draft a policy for review.

Public Comment

There was no one present for public comment.

Board of Supervisors Report

The Board of Supervisors had nothing new to report.

Approval of June 27, 2023 Claim Summary

After review of District claims, a motion was made and seconded to approve and execute the June 27, 2023 Claim Summary submitted in the amount of \$144,754.48. Motion carried.

Approval of the June 2023 Bank of America Claim Summary

After review of the District claims, a motion was made and seconded to approve and execute the June 2023 Bank of America Claim Summary submitted in the amount of \$8,371.89. Motion carried.

Ratification of June 15, 2023 Payroll and Benefits

Upon a motion made, seconded and adopted, the payroll and benefits expenditures for the pay period ending June 15, 2023 were approved in the amount of \$43,091.43. Motion carried.

Adjourn Meeting

There being no further business, the meeting adjourned at 10:20 a.m.

The next regular Board of Supervisors' meeting is scheduled for July 11, 2023.

The Advisory Committee meeting is scheduled for July 20, 2023.

Kilmer, Chair

Sherry Bean, Secretary

Bill Hallanger, Vice-Chair