

Consolidated Diking Improvement District No. 1
Board of Supervisors Meeting Minutes
CDID No. 1 Office, 5350 Pacific Way, Longview, Washington

June 28, 2022

The Regular Meeting of the Board of Supervisors of Consolidated Diking Improvement District No. 1 was called to order by Chair, Tim Kilmer, at 9:00 a.m., June 28, 2022.

Present:

Board of Supervisors:

Tim Kilmer, Chair
Bill Hallanger, Vice-Chair

Staff:

Amy Blain, District Manager
Morgan Atkins, Administrative Finance Assistant
Chance Cox, Operations Foreman

Legal Counsel:

Frank Randolph

Agenda

A motion was made and seconded to approve the agenda as published. Motion carried.

Minutes

On a motion made, seconded and carried the reading of the minutes of the CDID No. 1 Board of Supervisors regular meeting, held on June 14, 2022, copies of which had been submitted to the Board, was waived and the minutes were approved as if read.

Stormwater Manager's Report

Steve Haubner, City of Longview Stormwater Manager, was absent from the meeting.

Engineer's Report

Amy Blain, District Manager, reported on the following:

Project No. 22-11, Coal Creek Levee Paving: Farwest Quality Striping seal coated the office parking lot and shop driveway striping parking lines and striping/no parking markers at the head of the Coal Creek Levee driveway. Ms. Blain stated with minor change orders for striping and additional asphalt the Project No. 22-11, Coal Creek Levee Paving is complete coming in under budget. The project has been accepted and will be certified complete.

Project No. 22-17, DR-4650-WA Jan-2022 Storm Event: District staff are working with Federal Emergency Management Agency (FEMA) to recuperate costs from the January 2022 storm event. Ms. Blain explained the Cowlitz County total damages reported for the storm were over \$500,000 making the District eligible to participate in disaster relief funding. The District incurred \$34,000 in debris removal, damages and administrative costs and will be reimbursed 90% for disaster relief.

Ms. Blain noted the City has offered assistance with construction to improve access to Ditch No. 6 in 2023 to create a bench between Pacific Way and the Ditch No. 6 walking path for maintenance access to remove sediment from slide activity in areas around Glenwood Drive.

Operations Foreman Report

Chance Cox, Operations Foreman, reported on the following maintenance activities:

- Aquatic herbicide application in Ditch No. 6 on June 27, 2022 using Heavy Hauling to lift the District's airboat.
- Summit Machinery continues work on the District's grapple attachments for the District's new excavator. Summit Machinery will test attachments with District staff present to ensure proper functionality prior to paint. Summit Machinery had design challenges with coupler weight and is working on an alternative bucket attachment. The excavator is anticipated to be complete in July 2022.
- Moving a gate near Lakeside Industries on the Cowlitz River Levee to prevent encroachments.
- Mowing operations continue.
- Summer laborers are operating the Zero Turn lawn mower, cleaning equipment and pressure washing buildings.
- Assisting the City with potential aquatic herbicide application for Lake Sacajawea. Ms. Blain stated the City currently has a curtain boom under the Louisiana Street bridge to trap algae and would like to use herbicide to treat aquatic vegetation after the Go Fourth Festival.

New Business

Cowlitz County Hazard Mitigation Plan: Ms. Blain presented Resolution No. 22-03 to adopt the Cowlitz County 2022 Hazard Mitigation plan as follows:

RESOLUTION NO. 22-03 CONSOLIDATED DIKING IMPROVEMENT DISTRICT NO. 1 OF COWLITZ COUNTY, WASHINGTON

A Resolution adopting the Cowlitz County 2022 Hazard Mitigation Plan.

WHEREAS, the Consolidated Diking Improvement District No. 1, with the assistance from Cowlitz County Department of Emergency Management, has participated in the preparation of the Cowlitz County 2022 Hazard Mitigation Plan; and

WHEREAS, the 2022 Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, eligibility for funding under FEMA's Unified Hazard Mitigation Assistance Grant Program requires a formally adopted hazard mitigation plan; and

WHEREAS, the Consolidated Diking Improvement District No. 1 is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and actions in the Plan; and

WHEREAS, the Consolidated Diking Improvement District No. 1 has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED that the Consolidated Diking Improvement District 1 adopts the 2022 Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

ADOPTED by the Board of Supervisors of Consolidated Diking Improvement District No. 1 of Cowlitz County, WA and signed this ____ day of _____, 2022.

Ms. Blain explained the resolution has been reviewed and minor changes were made by Legal Counsel and recommended approval noting it will make the District eligible for future FEMA grant funding.

Following discussion, a motion was made and seconded to adopt Resolution No. 22-03 as presented. Motion carried.

Attorney's Report

Frank Randolph, Legal Counsel, had nothing new to report.

Public Comment

There was no one present for public comment.

Board of Supervisors Report

Supervisor Hallanger asked about the City's project to turn Ditch No. 1, currently culverted, to an open ditch along Beech Street. Ms. Blain stated there were issues with the bidding process and the project remains stagnant.

Acknowledge Staff Changes

Kodee Soetamin, Temporary Laborer, Hired Effective June 16, 2022.

Approval of June 28, 2022 Claim Summary

After review of District claims, a motion was made and seconded to approve and execute the June 28, 2022 Claim Summary submitted in the amount of \$37,359.48. Motion carried.

Approval of the June 2022 Bank of America Claim Summary

After review of the District claims, a motion was made and seconded to approve and execute the June 2022 Bank of America Claim Summary submitted in the amount of \$9,514.32. Motion carried.

Ratification of June 15, 2022 Payroll and Benefits

Upon a motion made, seconded and adopted, the payroll and benefits expenditures for the pay period ending June 15, 2022 were approved in the amount of \$37,995.84. Motion carried.

Adjourn Meeting

There being no further business, the meeting adjourned at 10:00 a.m.

The next regular Board of Supervisors' meeting is scheduled for July 12, 2022.

The Advisory Committee meeting is scheduled for July 21, 2022.

Tim Kilmer, Chair

Sherry Bean, Secretary

Bill Hallanger, Vice-Chair