

Consolidated Diking Improvement District No. 1
Board of Supervisors Meeting Minutes
CDID No. 1 Office, 5350 Pacific Way, Longview, Washington
July 25, 2023

The Regular Meeting of the Board of Supervisors of Consolidated Diking Improvement District No. 1 was called to order by Chair, Tim Kilmer, at 9:00 a.m., July 25, 2023.

Present:

Board of Supervisors:

Tim Kilmer, Chair
 Bill Hallanger, Vice-Chair
 Sherry Bean, Secretary

Staff:

Amy Blain, District Manager
 Morgan Atkins, Administrative Finance Assistant
 Chance Cox, Operations Foreman

Legal Counsel:

Frank Randolph

Guest:

Steve Haubner, City of Longview

Agenda

A motion was made and seconded to approve the agenda as published. Motion carried.

Minutes

On a motion made, seconded and carried the reading of the minutes of the CDID No. 1 Board of Supervisors regular meeting, held on July 11, 2023, copies of which had been submitted to the Board, was waived and the minutes were approved as if read.

Stormwater Manager's Report

Steve Haubner, City of Longview Stormwater Manager, reported on the following:

Awaiting storm calculations from the proposed Olive Way / Shelly Place subdivision to verify stormwater treatment. Mr. Haubner noted the development is planning to use street box planters and purchase into the District's Regional Stormwater Detention or Fee-In-Lieu Program.

The Bud Clary Ford parking lot expansion is planning to discharge to the Department of Transportation right-of-way and on to Ditch No. 4. Mr. Haubner noted there will be a two-step process showing safe passage of flows and they should be contacting the District regarding potential purchase into the Fee-In-Lieu Program for stormwater detention.

A stormwater pollution prevention guide business brochure was created for distribution by the City's Source Control Program. The brochure provides information on why

controlling pollution is so important, hazardous materials and why businesses should be river friendly, etc. Mr. Haubner stated the brochure can be personalized with inserts specifically for dumpster maintenance, surface cleaning, landscaping, and depending on the nature of the business a spill kit program. The brochure was branded with the Cowlitz Clean Water Partners logo so entities such as the City of Kelso and Cowlitz County can utilize them also.

Ms. Blain reported a proposed development near Mt. Solo reached out to the District to discuss crossing Ditch No. 8 and stormwater detention. Mr. Haubner stated the City has a meeting with the developer in August to discuss development.

Supervisor Hallanger asked about Fisher's Lane being demolished. Mr. Haubner stated during demolition lead paint and asbestos were discovered which slowed the process.

Engineer's Report

Project No. 23-14, Glenwood Cleanout: Amy Blain, District Manager, reported Carney Construction is nearing project completion installing eco blocks and the City poured a driveway approach. Mr. Kilmer asked if the road access would be gated to prevent trespassing. Ms. Blain noted the access looks inviting and a gate will most likely need installed.

Operations Foreman Report

Chance Cox, Operations Foreman, reported on the following maintenance activities:

- Assisting the City with aquatic herbicide application in Lake Sacajawea to treat algae, milfoil and lily pads using the District's airboat.
- Homeless camp abatement along Ditch No. 3 with assistance from the City's Community Outreach Coordinator and the Longview Police Department.
- Vegetation removal is planned from the Main Pump Station to 50th Avenue to Ditch No. 15 using the airboat to push weed masses.
- Mowing operations continue.
- Meeting with Lakeside/Muhr to discuss options for automated rakers at Reynolds Pump Station. Ms. Blain stated initially a monorail design was anticipated, but after discussion a conveyor system was recommended to move material more efficiently. Ms. Blain noted Multnomah County Drainage District operates multiple conveyor systems similar and District staff are planning a site visit and will report back.

Ms. Blain reported Pat Sari, owner of the Longview Business Park development on Alaska Street near Ditch No. 3 agreed to grant the District 30 feet of easement for maintenance. Ms. Blain stated the easement will be approved through Legal Counsel prior to execution.

Attorney's Report

Frank Randolph, Legal Counsel, had nothing new to report.

Old Business

Electrician Job Position: Ms. Blain reported Cameron Clawson, an applicant for the Electrician job position, was interviewed and the District offered Mr. Clawson a position to begin August 16, 2023. Ms. Blain noted Mr. Clawson has experience with conveyors which will help with future planned automatic rakers.

New Business

Unemployment Appeal Hearing: Ms. Atkins reported the District has an unemployment appeal hearing for Gordon Bolar on August 3, 2023. Ms. Atkins stated Legal Counsel reviewed documents and stands firm the District had fair reasoning for terminating Mr. Bolar's employment.

Volunteer Handbook: Ms. Blain presented a Volunteer Handbook created with condensed versions of District policies to be used for individuals requesting to perform non-compensated services including but not limited to, practical work experience, recreational activities and academic internships.

Public Comment

There was no one present for public comment.

Board of Supervisors Report

The Board of Supervisors had nothing new to report.

Approval of July 25, 2023 Claim Summary

After review of District claims, a motion was made and seconded to approve and execute the July 25, 2023 Claim Summary submitted in the amount of \$88,308.83. Motion carried.

Approval of the July 2023 Bank of America Claim Summary

After review of the District claims, a motion was made and seconded to approve and execute the July 2023 Bank of America Claim Summary submitted in the amount of \$1,493.68. Motion carried.

Ratification of July 15, 2023 Payroll and Benefits

Upon a motion made, seconded and adopted, the payroll and benefits expenditures for the pay period ending July 15, 2023 were approved in the amount of \$38,663.22. Motion carried.

Adjourn Meeting

There being no further business, the meeting adjourned at 9:55 a.m.

The next regular Board of Supervisors' meeting is scheduled for August 8, 2023.

The Advisory Committee meeting is scheduled for August 17, 2023.

Tim Kilmer, Chair

Sherry Bean, Secretary

Bill Hallanger, Vice-Chair