

**Consolidated Diking Improvement District No. 1**

**Board of Supervisors Meeting Minutes**

**CDID No. 1 Office, 5350 Pacific Way, Longview, Washington**

**August 9, 2022**

The Regular Meeting of the Board of Supervisors of Consolidated Diking Improvement District No. 1 was called to order by Chair, Tim Kilmer, at 9:00 a.m., August 9, 2022.

**Present:**

**Board of Supervisors:**

Tim Kilmer, Chair  
Bill Hallanger, Vice-Chair  
Sherry Bean, Secretary

**Staff:**

Amy Blain, District Manager  
Morgan Atkins, Administrative Finance Assistant  
Chance Cox, Operations Foreman

**Legal Counsel:**

Frank Randolph

**Agenda**

A motion was made and seconded to approve the agenda as published. Motion carried.

**Minutes**

On a motion made, seconded and carried the reading of the minutes of the CDID No. 1 Board of Supervisors regular meeting, held on July 26, 2022, copies of which had been submitted to the Board, was waived and the minutes were approved as if read.

**Stormwater Manager's Report**

Steve Haubner, City of Longview Stormwater Manager, was absent from the meeting.

Squirrel Fest: Ms. Blain reported she is volunteering on behalf of the District for the Cowlitz Clean Waters Partners (CCWP) booth set up for Squirrel Fest held on August 20, 2022 at the R.A. Long Park at the Longview Civic Circle.

**Engineer's Report**

Project No. 19-10, MCC / Gear Replacement: Hamer Electric and Advanced Electrical Technologies (AET) continue to be busy upgrading the Main Pump Station. ABB is also onsite inspecting equipment and testing the MCC and power monitoring systems. Ms. Blain stated ABB will train District staff to operate the new switchgear. Cowlitz PUD are set to energize equipment on August 11, 2022 making pumps manually operable. Summer laborers wheelbarrowed rock to backfill the area excavated for conduit repairs.

District staff backfilled erosion damage near the Pump No. 6 building caused by a water leak in the District's portable pump. Discussion followed regarding repair options for the portable pump.

Project No. 21-11, Valve Actuator Upgrade: JH Kelly lifted the roof from the Pump No. 6 building and set the new rotork actuator. Ms. Blain stated a \$500 change order was approved to replace valve stem packing. JH Kelly worked with District staff to confirm preferred orientation of the valve actuator once situated for reading the digital display and accessing the hand wheel. AET is finishing control wiring from the MCC to the new control panel in order to operate the valves and tide gates automatically.

### **Operations Foreman Report**

Chance Cox, Operations Foreman, reported on the following maintenance activities:

- Continue cleaning aquatic weeds from Ditch No. 15 with trucking and tree removal for maintenance access. Profitable wood is being hauled to Pacific Fibre Products.
- Summit Machinery attached the stick and boom on the District's new excavator and will calculate counter weight for the machine. Supervisor Bean asked about warranty changes with Summit Machinery. Mr. Cox stated the machine is warranted for 3 years with Sonsray Machinery and attachments from Summit Machinery about 2 years.

Willow Pointe Loop: Mr. Cox and Ms. Blain met with homeowners on Willow Pointe Loop to discuss removing trees for maintenance access. Ms. Blain explained the way property lines are drawn approximately 20 homeowners own half way into the ditch. The Willow Pointe Loop Homeowners Association is meeting to determine options for the District and easement for maintenance. District Legal Counsel will work with staff and the Homeowners Association if terms are agreeable by both parties.

Lake Sacajawea Water Quality: District staff completed the second round of aquatic herbicide application in lobe five of Lake Sacajawea to treat milfoil, lilies, cabomba, and algae. Mr. Cox noted the City is feeling pressure and is discussing applying for a grant to dredge Lake Sacajawea.

### **New Business**

Climate Change Planning: Ms. Blain reported the Port of Longview posted a Request for Proposals (RFP) this year for Climate Actions Strategy with the concept changes in climate will produce more frequent higher intensity storm events and in duration and sea levels. The Port selected a consultant and Ms. Blain is looking to see if the Board of Supervisors are interested in pursuing outside help on creating a plan on how climate change will impact the District, where additional risks are, and how we can mitigate. Ms. Blain noted if the Board is interested, she would reach out to the Port of Longview to execute an interlocal agreement to eliminate publishing another RFP. Ms. Blain stated she reached out to Emergency Management for trainings and information about

post flood events to ensure District staff are aware of after-action reports and lessons learned. Supervisor Bean stated she is interested in hearing cost estimates. Supervisor Kilmer stated while the study may be beneficial, he believes the District has been working to create capacity and improve equipment/systems and the additional studies are not worth the funding. Discussion followed regarding planning for and climate change preparedness.

### **Public Comment**

There was no one present for public comment.

### **Board of Supervisors Report**

The Board of Supervisors had nothing new to report.

### **Approval of August 9, 2022 Claim Summary**

After review of District claims, a motion was made and seconded to approve and execute the August 9, 2022 Claim Summary submitted in the amount of \$48,442.00. Motion carried.

### **Approval of the July 2022 Board of Supervisors Time and Expenses**

Upon a motion made, seconded and adopted, the Board of Supervisors' July 2022 Time and Expense were approved. Motion carried.

### **Ratification of July 31, 2022 Payroll and Benefits**

Upon a motion made, seconded and adopted, the payroll and benefits expenditures for the pay period ending July 31, 2022 were approved in the amount of \$39,995.84. Motion carried.

### **Adjourn Meeting**

There being no further business, the meeting adjourned at 10:00 a.m.

The next regular Board of Supervisors' meeting is scheduled for August 30, 2022.

The Advisory Committee meeting is scheduled for August 18, 2022.

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Tim Kilmer, Chair

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Sherry Bean, Secretary

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Bill Hallanger, Vice-Chair