

# APPLICANT GUIDE



## Permits at a Glance

CDID#1 reviews applications for projects in our system boundary to make sure new and re-development complies with local, state and federal regulations and will not increase the risk of flooding. To keep things simple and provide applicants with as much information as possible, we use a tiered approach. The level of review is based on a project's size, location, complexity, and potential impact to our levees. All projects start at the simplest level and move to a more thorough review if mitigation is required or more information is needed. Projects on or near a levee are also reviewed by the U.S. Army Corps of Engineers.

### Review Criteria

Permit reviews look primarily at the following considerations:

- 1 Infrastructure impacts
- 2 Hydraulic capacity
- 3 Stormwater compliance
- 4 Access to operate and maintain levee
- 5 Access to operate and maintain interior drainage system

### What are the levels of review?

**Tier 1:** Simple Review for non-federal permits (most common for residential)

**Tier 2:** Detailed Review for non-federal permits (typical for most developers)

**Tier 3:** Complex Review for all federal permits (projects on or near the leveed). Project may be seemingly small or large but requires coordination with the USACE to obtain a Determination of Alteration and determine whether additional Section 408 Review is required.

### Who can I call for help?

Amy Blain, District Manager  
360.423.2493  
[amy.blain@cdid1.org](mailto:amy.blain@cdid1.org)  
CDID#1 Main Office location  
5350 Pacific Way, Longview WA 98632

### How much does it cost?

Permits are free. CDID#1 does not charge any fees to apply for or obtain a permit. We are also happy to set up a free pre-application meeting to help walk you through the permit process, explain submittal requirements and help identify issues before you apply. Give us a call today!



### EXAMPLES OF THINGS WE CONSIDER.....

**ACCESS:** Performing maintenance means we need a way in and room to work.

- Access must be wide enough for CDID#1 vehicles and equipment
- Easements may be required if not already provided for
- Right of way may be required if access is needed for flood control

**HYDRAULIC CAPACITY:** Our job is to move water. Anything that reduces capacity or introduces flow has to be looked at to make sure we can handle it.

- Filling a ditch eliminates storage capacity.
- Adding impervious surface increases stormwater runoff.
- Installing a culvert modifies existing conveyances.

**INFRASTRUCTURE IMPACTS:** Utility clear zones are essential for safety.

- Overhead lines make it difficult to maneuver equipment around
- Underground conduits limit excavation depth and must be located
- Utility penetrations through the levee can create weak points

### How long does it take to get a permit?



It depends! Most Tier 1 reviews can be completed within 2-3 weeks. Tier 2 reviews are coordinated with the City of Longview or Cowlitz County and often involve multiple design iterations to finalize development plans that can take 3-12 months. Tier 3 Reviews require consultation with the USACE and are extremely difficult to predict, taking anywhere from 6 months to 3 years to complete.